



Position Announcement: Summer Afterschool Paraprofessional

Requesting Office: Out of School Time

Opening Date: 3/15/2010

Number of openings: 280

Closing Date: Open until filled

Location: Washington, DC

Our public school students need your expertise, passion and creativity in the DCPS Summer Afterschool Programs.

We are looking for highly motivated, skilled, and creative talent to join our team at the District of Columbia Public Schools (DCPS) Summer Afterschool Programs. We seek individuals who are passionate about transforming the systems and level of quality in our programs in which the Summer Afterschool Programs function at DCPS and making a significant difference in the lives of public school students, parents, principals, teachers, and central office employees.

DCPS serves 45,000 students in the nation's capital through the efforts of approximately 4,000 educators in 123 schools. A significant portion of these youth continue their learning through an extended year by participating in morning summer school program and even further into the afternoon program to include participation wellness and enrichment activities. As part of a comprehensive reform effort to become the preeminent urban school system in America, DCPS intends to have the highest-performing, best paid, most satisfied, and most honored educator force in the nation and a distinctive central office staff whose work supports and drives instructional excellence and significant achievement gains for DCPS students. The Summer Afterschool Program will cultivate these ideals through our activities that extend past the traditional school year and summer school day.

Summer Afterschool Paraprofessional – DCPS Afterschool Program (\$15.00 per hour); Summer Afterschool Paraprofessional can work up to 5.5 hours/day (12:30pm – 6:00pm), 5 days/week – for a total of 27.5 hours/week

Position Overview

The Office of Out-of-School Time (OST) is excited to begin its Summer 2010 Afterschool Program. The Summer Afterschool Paraprofessional position is located in the elementary public schools that have been selected to host the summer school program within the District of Columbia Public Schools (DCPS) system. DCPS is a diverse, urban school district serving students in the nation's capital. Situated at the center of national government, our goal is to provide students with quality afterschool opportunities during the summer that prepares them to become future leaders, productive citizens, and individuals who are engaged in the life of the community. This position reports directly to the Afterschool Coordinator of the school to which the incumbent is assigned. The incumbent is responsible for creating, providing, and leading afterschool activities ranging in technology, sports, arts, and dance activities at the elementary level in the specialty area(s) for which s/he is hired.

As an integral part of this strategy, the Summer Afterschool Paraprofessional in the summer afterschool program is responsible for working day to day with students engaged in afterschool programs through facilitating specialized technology, enrichment & wellness lessons that will provide participants with a comprehensive array of activities that will support an overall enriching summer for all.

Primary duties:

- Assist in maintaining accurate attendance and sign in for all youth participants
- Assist in creating a variety of technology, sports, enrichment and performing arts activities for youth
- Lead and facilitate a variety of technology, sports, enrichment and performing arts activities for youth
- Support overall behavior management of Summer Afterschool participants
- Monitor student progress and needs as appropriate
- Prepare students for performances or presentations as appropriate
- Complete periodic reports as required
- Determine nature of obstacles and identify DCPS staff to resolve, track, and follow up until issue is resolved
- Build relationships and liaise with various school based partners and community based organizations to drive collaboration and program success
- Monitor progress of program activities and emerging issues across the Summer Afterschool Program and its youth participants and inform the Coordinators of developments that impact or change the direction of programmatic priorities
- Support and carry out the Chancellor's mission to transform DC Public Schools and close the achievement gap
- Perform other related duties as assigned

Educational/Professional Qualifications

- AA strongly preferred
- 2-4 years work experience required, with specific experience working in afterschool programs
- Experience leading technology, sports, arts, or performing arts programs for youth
- Previous exposure to or experience in the education sector and afterschool programs a plus
- Demonstrated involvement and commitment to the youth community
- Experience (volunteer/paid) working with youth
- Demonstrated experience developing positive rapport with youth

Desired Characteristics

- Assists the administration in implementing all policies and rules governing student life and conduct
- Develops reasonable rules for classroom behavior and procedures
- Maintains order in the classroom in a fair and just manner
- Establishes relationships with colleagues, students, parents and community which reflect recognition of and respect for every individual
- Leads enrichment activities that reflect multiple perspectives and multicultural education
- Incorporates technology into curriculum
- Possesses excellent oral and written communication skills
- Familiarity with behavior management techniques and subject area knowledge
- Experience working with linguistically and ethnically diverse student populations
- Demonstrates commitment to professional growth and displays an eagerness to learn

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- Willing to have fun and ensure summer participants are adequately engaged

To Apply

Interested DCPS and non-DCPS employees should complete the online teacher application form located at <https://octo.quickbase.com/db/be7afzdmq> by April 7, 2010.

For additional information about a summer school position, please visit dcps.dc.gov/DCPS/summerschooljobs.

Qualification for a summer school position will be determined by educational background and demonstrated competence as indicated by performance evaluations. We will be especially enthusiastic to review applications for individuals who have an IMPACT score of 2.5 or higher.

Questions

If you have any questions, please email SummerSchool.DCPS@dc.gov.

Notice of non-discrimination. In accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990, and the D.C. Human Rights Act of 1977, as amended, District of Columbia Official Code Section 2-1401.01 et seq. (Act), the District of Columbia Public Schools (DCPS) does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, family status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, status as a victim of an interfamily offense, or place of residence or business. Sexual harassment is a form of sex discrimination, which is prohibited by the Act. In addition, harassment based on any of the above-protected categories is prohibited. Discrimination in violation of the aforementioned laws will not be tolerated. Violators will be subject to disciplinary action. The following office has been designated to handle inquiries regarding non-discrimination policies: Equal Employment Opportunity Unit, District of Columbia Public Schools, 825 N. Capitol Street, NE, Washington, DC 20002, (202) 442-5424.